

FILE COPY

MINUTES OF GDTA MEETING THURSDAY, 24TH JULY, 2008

PRESENT: Steve Gibson (Chairperson), Lynne Buchanan, Bryce Grosse, Kendal Hodgman,
Anne Thomas, Helen Newmark, Anne Thomas, Maureen Rowe

APOLOGIES: Hal Moir, Dust Lancaster, Dennis Stimson, Glenn Stewart, Marilyn Brooks

MINUTES OF PREVIOUS MEETING: Moved:Bryce Grosse

Seconded:Julie Stewart

BUSINESS ARISING:

- OFFICE ROOF - WORK CLOSE TO COMPLETION - COMPLETED
- GRASS COURT 12 - ON HOLD AT PRESENT - STILL ON HOLD
- GRASS COURT 13 - WHEN DRY, WARREN WILL INSPECT - MAUREEN TO FOLLOW UP
- REMOVAL OF UMPIRES STANDS - removed from grass courts, pending hard courts.
- LMW - TUGGERAH COMP IN OPPOSITION - Steve will speak to Matthew Roberts
- MEETING HELD WITH EXECUTIVE, JULIE, KENDAL, DUST, ROD RE GRANT, ETC.
- MATTERS IN MEMO FROM GTC - (GENERAL BUSINESS)

CORRESPONDENCE IN:

- * Memo from Tennis NSW - Unite, Change, Survive (Forums to discuss implementation)
(Steve and Lynne to attend)
- * Copy KPMG Report into structural governance of Tennis NSW
- * Memo from GTC re various matters
- * Memos from Hamish requiring Business Plan and Grants available through Bakers Delight financial assistance. - Julie will speak to Hamish re Business Plan
- * Phone call from Tennis NSW (Michelle) to Maureen re a call received from Saratoga Complex (Robyn Webber) wishing to affiliate direct with Tennis NSW and not through Gosford. Advised will get back to her following this meeting. - this is OK, any Club can Affiliate but any tournaments have to be signed off by GDTA. Maureen advised Michelle.

CORRESPONDENCE OUT:

- * Letter to LMW re Court 12 still being playable.
- * Reply to GTC re various matters.

TREASURER'S REPORT:

AS AT 30/06/08

Bendigo Bank Cheque A/c	CR \$36,404.32
Bendigo Cash Management A/c	CR \$37,780.89
Commonwealth Bank	CR \$3,456.83
Term Deposit Bendigo Bank	CR \$156,114.56

SUMMARY OF ACCOUNTS \$233,756.60

GTC ACCOUNTS:

Promotional	\$275.00
% Collection fees	\$275.00
Mowing	\$110.00
½ share Carpark security	\$120.00
ADSL monthly	11.00
Sport & Rec Member Protection Course (Lynne)	95.00
Painting Office	221.00
X Reps Shirts	448.00
Flooring Office	1,153.79
Player Registration Fees (413 members)	6,167.00
GTC	652.65

A/cs cont'd	
Telstra	\$217.03
Mark Rendall – work office	1,480.00
T G Roofing	27,659.00
Gosford Business Machines	74.61
Electrical - work – garage	3,521.71
Phone A/c Anne	62.00
Honararium – Lynne	\$600.00

Kendal suggested that the account with Commonwealth Bank be closed and monies transferred to Bendigo Bank to save bank costs. Moved Kendal, seconded Julie, all in favour.

Kendal also expressed disappointment at the blowout in relation to final costs for Office - feels it is an excessive amount extra.

TENNIS COMMITTEE RPORT:

Semi-finals Thursday Night, everything going alright. Entry forms distributed for next comp and will follow up. Tuesday Night has another round.

JUNIOR COMMITTEE REPORT:

Thanks to Jenny, Val and Rod for helping out whilst both Betty and Maureen away.

Lots of kids pulling out (weather too cold, illness, parents not committed, etc).

Badge Championships – Singles 16th August, Doubles 23rd August, Entry forms will be distributed on Saturday – thanks to Lynne for printing.

LMW Meeting

Minutes of LMW Meeting 19/6/08. July meeting held this morning.

Helen reported that Judy Deegan has offered to run next Monday Night Comp, there are 3 teams pulling out. Julie suggested getting on to Rick Julian 94.1 to advertise – Helen will follow up.

Insurance forms received from Woy Woy and Crepes. Will follow up re Ourimbah.

LMW cont'd

Complaint re wet court at Terrigal last week. – followed up, yes few "dead" spots, but court is OK.

Helen asked if letter could be sent to LMW advising officially that Court 12 is still in play – letter sent.

Comp at Tuggerah in opposition to LMW - supposed to be offering \$1,000 prize money for Monday and \$2,000 for Wednesday in opposition to our comp. Steve will speak to Matthew.

Brett Hagan is now running Saturday comp from Wyong and Matthew has 12 month lease on 11 courts at Tuggerah.

GRANTS COMMITTEE REPORT:

Report given at Executive Meeting by Kendal (copy attached).

GENERAL BUSINESS:

Following discussion of matters in relation to Grants Committee Report, meeting voted to go ahead with option 2 and that is to instigate work to repair the courts at bottom complex – this was the preferred option by GTC.

MAINTENANCE MATTERS:

OFFICE ROOF: Completed, will move furniture, etc.back as soon as possible.

GRASS COURT 13: Maureen to write to Major Sports and advise Warren require work to be completed by say 14 days from letter.

GRASS COURT 12: Further quotes when decision to proceed.

TREES, LEAVES, ETC: If not completed by September, "Work for Dole" will attend.

LIGHT POLE COURT 9: - Lynne will organise quotes, as we could be liable if a pole fell and we had made no attempt to get quotes.

COURTS 1 & 2: Globes to be replaced. Current chap, Allan, will do himself – approx cost \$1200.00.

COURT 7, 8, 9: Take board away from court 7. Sand leaks 8 & 9. – "Work For the Dole"

HAL TO ORGANISE "SKIP BIN" FOR CLEAN-UP OF MATERIALS NEAR GARAGE.

BOTTOM COMPLEX:

Matters discussed at Executive Meeting and covered in those minutes.

COURT 14: It was agreed by meeting that GTC be advised that this court is to be "locked off" and not used again until repaired totally. GTC to be advised that court 14 will be discounted at the daily rate as per current Licence Agreement until repaired and is not be used even as a practice court. Maureen will write to GTC re this and other maintenance matters.

To date GTC have not advised us dates when court 14 was "unplayable" for Referee tournaments, as per our letter to them dated 22/6/08. Will discuss further when receive this information.

Lynne to contact Vickery Sound to fix balance of speakers at bottom complex, also install new plug in office for telephone.

Attempted "break-in" damage and "cabanas" repaired by GTC at their cost.

Next meeting Thursday, 14th August, 2008 2 pm.

GOSFORD DISTRICT TENNIS ASSOCIATION INC

Reconciliation Summary

Bendigo Club Cheque Account, Period ending 30/06/08

Starting Balance	\$ 32,974.31	
PLUS Credits banked		
Lease	\$ 6,666.70	
T'ffr GTC A/c-Kalamazoo (May/Jun)	\$ 2,320.50	
Cheques (1)-Kalamazoo (May/Jun)	\$ 52.00	
Cheque-GTC share of water consumption	\$ 404.25	
Sub total of cash on hand		\$42,417.76
LESS Direct Debits		
GIO – Mthly install.	\$ 222.29	
Royal Wolf-Mthly hire of container	\$ 132.35	
Transaction Fees	\$ 0.70	
LESS Cheques written		
664 Tennis NSW-Affiliate Umbrella Ins	\$ 1,260.00	
665 K. Tam-Refund 2008 Gos Jnr Open	\$ 25.00	
666 Australia Post-copy paper, stamps, ink	\$ 96.70	
667 Coastwide Sports & Apparel-Caps	\$ 425.00	
668 GBM-photocopies & toner	\$ 177.03	
669 Barry Smith Garage Doors-Roller door	\$ 700.00	
670 Telstra-mobile & landline	\$ 315.17	
671 L. Buchanan-Mthly Honorarium	\$ 600.00	
672 GTC	\$ 922.90	
673 GE Capital Finance-Card Issue Fees	\$ 20.00	
674 Gos. City Council-Water consumption	\$ 790.30	
675 Terry's Engraving-Trophies Tues	\$ 105.00	
676 Southern Crown Paint-Assoc. Office	\$ 221.00	
Sub total of Debit		\$ 6,013.44

GRAND TOTAL of ACTUAL CASH ON HAND **\$36,404.32**

Above payments have been approved for payment by the Management Committee Meeting held on 19/06/08.

Reconciliation Balance \$37,663.32

Un-presented cheques:

611	\$ 18.00	Payable to: K. Hodgman
621	\$ 65.00	Payable to: E. Belperio
653	\$ 850.00	Payable to: K. Hodgman
675	\$ 105.00	Payable to: Terry's Engraving
676	\$ 221.00	Payable to: Southern Crown Paint
<u>SUM of the cheques to be presented</u>		<u>\$1,259</u>

Bendigo Business Cash Management Cheque Account, Period ending 30/06/08

Starting Balance	\$ 37,629.50	
PLUS Credits Banked		
Interest	\$ 151.39	
Sub total of cash on hand		\$ 37,780.89
LESS Cheques written		
Nil	\$ 0.00	
Sub total of Debits		\$ 0.00
GRAND TOTAL of ACTUAL CASH ON HAND		\$ 37,780.89

Reconciliation Balance \$37,629.50

Bendigo Term Deposit, as at Maturity Date 16/06/08

Opening Balance	\$ 150,000.00	
PLUS Credits		
Interest earned (Term: 7 months)	\$ 6,114.27	
Closing Balance		\$156,114.27
GRAND TOTAL of TERM DEPOSIT RENEWAL		\$156,114.56

Commonwealth Cheque Account, Period ending 30/06/08

Starting Balance	\$ 9,632.08	
PLUS Credits banked		
Nil	\$ 0.00	
Sub total of cash on hand		\$ 9,632.08
LESS Direct Debits		
Bank Fees	\$ 8.25	
LESS Cheques written		
456 Tennis NSW-2008/09 Player Regos	\$ 6,167.00	
Sub total of Debits		\$ 6,175.25
GRAND TOTAL of ACTUAL CASH ON HAND		\$ 3,456.83

Reconciliation Balance \$9,663.83

Un-presented cheques:

455	\$ 40.00	Payable to: L. Norrgard
456	\$6,167.00	Payable to: Tennis NSW
<u>SUM of the cheques to be presented \$6,207.00</u>		

SUMMARY OF ACCOUNTS

\$233,756.60 CR